

Office of the
Commissioner of Tribal welfare
Telangana State, Hyderabad

Circular

Rc.NO.D1/16/2021,

Dt:-24-08-2021

Sub: TWD- O/o CTW, TS, Hyd- Re-opening of all TW institutions in physical mode from 1stSeptember,2021 for the year 2021-22 - Detailed guidelines- Issued-Reg.

Ref: Memo No. 3724/SE.Prog.II/A1/2021, Dt:24.08.2021 of Education (PROG.II) Department, Govt. of Telangana.

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In the reference cited above, the Government of Telangana decided to open all Educational Institutions from 01.09.2021 for the year 2021-22.

In this regard, all the POs of ITDAs, DDs &DTDOs are instructed to open all TW institutions (Primary Schools, Ashrams, Hostels and Residential Schools/Junior Colleges/Degree Colleges) from 1stSeptember, 2021.

The following guidelines are issued regarding preparation for opening of the Tribal Welfare Educational Institutions for the year 2021-22:

1. CLEANING ARRANGEMENTS:

- a. Arrange for thorough cleaning and disinfecting of all rooms, areas, furniture, equipment, stationery, storage places, kitchen, canteen, dormitories, washrooms, laboratories, libraries etc., in the campus and ensure air flow in indoor spaces as per Covid norms.
- b. All these arrangements shall be completed by 30.08.2021 without fail.

2. PREPARATION FOR COMMENCEMENT OF REGULAR CLASSES:

- a. Display of Signages and markings in the institutions for enforcing physical/social distancing and safety protocols in class rooms, dormitories, kitchen, dining hall, library, lab etc., shall be arranged.
- b. Appoint a Health Officer and a Sanitation Officer for each Institution.
- c. Ensure Computers are functioning and Internet connectivity available. Computer faculty should be available.

- d. Verification of physical stock should be done and indent should be placed accordingly (Food, Books).
- e. Attend to immediate minor repairs (Toilets, tube lights, geysers, doors, bolts, windows, wiremesh, etc)
- f. All the Head masters, Hostel Welfare Officers of Pre- matric Hostels, post-matric Hostels shall maintain Headquarters without fail.
- g. CC cameras should be functional.

3) AMENITIES:

- a. Bedsheets, Carpets, towels have already supplied during 2020-21 and are available in the DTDO/ATDO/HM/HWO godown points in the districts.
- b. Additional requirement of amenities (if any) shall be informed to this office by 28-08-2021.
- c. Food Provisions/Cosmetics:
HM/HWO have to place indent for supply of food provisions/cosmetics through POs ITDAs.
- d. Masks, Sanitizers indent shall be placed to TSGCC/ Locally purchased through POs of ITDAs.

4. Duties of the Health Officer:

- a. Daily record the temperature of inmates and identify the sick boarders, if any.
- b. To enter the sick boarders names, symptoms, medical treatment particulars in sickregister on daily basis.
- c. Stay in touch with Call Health Command Center, Hyderabad and on the advice of the Medical Officers, the sick boarders to be shifted to the isolation room or to the hospitals.
- d. The items to be kept in the sick room are Pulse Machine, Weighing Machine, Thermometer, Sanitizer, Tablets. Make sure that the items kept in the sick room are maintained by the Health Officer.
- e. To preserve and maintain the Health Cards/Arogyasri Cards of the Students.

5. Duties of the Sanitation Officer:

- a) The Sanitation Officer should arrange a sanitizer stand, hand wash, soaps and see that all the students and staff wear masks and sanitize the campus on daily basis and it should be recorded.
- b) To maintain social distancing by the students properly in class rooms, dormitories and dining hall.

c) A date and time wise chart has to be made and placed before the toilets and bathrooms and after cleaning and sanitizing, the sanitation worker shall tick and sign in the chart.

The Project Officers of ITDAs, DDs/DTDOs are directed to ensure preparation of all institutions for opening of TW institutions in physical mode as per the decision of Govt. of Telangana State.

The Project Officers of ITDAs, DDs / DTDOs shall consolidate and furnish the District wise sanitation, logistic and medical plan to the Commissioner of Tribal Welfare by 30.08.2021.

The AD TW shall ensure the 24x7 Health command centre is activated, and the Call Health services for monitoring the health of all students in Ashram is ensured from 01-09-21.

They shall also make available IEC material on covid safe norms for the teachers/Faculty to adhere to.

Sd/-

Commissioner of Tribal welfare


(Chandana Sarpe)

Deputy Director (Edn)

To

The Project Officers of all ITDAs for necessary action.

All the DTDOs in the state for immediate necessary action.

Copy to

All the District Collectors in the State for information.

The Commissioner of School Education, TS, Hyderabad .

The Commissioner of College Education, TS, Hyderabad .

The Secretary (TW) for information.